

AVABF Board of Directors Meeting
January 19, 2017
“85th ABF: Rooted in Tradition”

SUMMARY OF MEETING - NO QUORUM

Note:

January 9, 2017 meeting cancelled due to weather and rescheduled to January 19th, 2017.

Call to Order: 6:00pm

Present: Angie, Steffany, Katie, John, Sarah, Barb

Regrets: Alxys, Logan, Linda

Guests: Kori, Heidi

Minutes of January 2, 2016 Meeting: Moved/John, Seconded/Katie

Old Business:

1. **Official ABF 2016 pictures:**
2. **Website Design:** The majority of updates have been made and current Community Tea dates have been added. Contact with Sandy is in progress to hand over login information and website manual.
3. **Outstanding funds:** John needs a copy of document that was sent in. Application form and cancelled cheque went to finance and Logan has been advised
 - a. **Department of Culture and Heritage (\$5000)** Committed on October 18th, 2016
 - b. **Town of Wolfville (\$500)** Logan pursuing
4. **Federal Minister attending the 85th ABF.** – John waiting for answer –end of month hopefully.
5. **NS Premier attending the 85th** – Letter sent
6. **Invoice Payment:**
 1. **Grant Thornton** - Logan to follow up on payment status
7. **Vacant Directors / Volunteer certificates:**
 1. President, Treasurer and Grand Street Parade Director still vacant. Heidi expressed interest in the Grand Street Parade position. Kori investigating shared oversight of GSP with realtor Donna Conrad and AA Munro. **Has anyone talked to AA Munro to confirm their participation?**
 2. Cultural and Children’s Parade –Alana and Courtney cannot do this year. **Cultural Director Sarah Griffiths has agreed to look at the responsibilities and consider a dual position**
8. **Ending Festival** (to remain on agenda as per Nov 2016 minutes)
9. **Valley Vines** – Going ahead for April 29th Katie has booked the Wolfville Market (they have indicated their displeasure in the previous cancellation) with agreement on a \$50 cancellation charge.
10. **Volunteer Information Session** - Decision tabled to February.
11. **Sponsorship package** – Letter completed, packages coming, **needed for website ASAP**
12. **Multicultural Events** – Alxys sent Regrets
13. **Bios for Website** – **Linda, Logan, Barb to submit soonest**

Reports:

1. **President** - (Vacant)
2. **Vice President/Publicity** - Report sent via email January 6, 2017

3. **Secretary** - Commitment and Confidentiality Agreements needed for Heidi, Kori, Sarah and Barb. Signing authority at the bank in progress
4. **Treasurer** – Logan sent regrets
5. **Events** - Katie has spoken with Angela Dennison, Manager of event Development at Events Nova Scotia. Angela indicated that the NS Govt. Has a FREE and comprehensive online tool to assist with volunteer recruitment and management. She offered to meet with us –Katie will make appt to meet with her here at the ABF office. Katie indicated this tool would be useful for wine night volunteers as well as parade, opening ceremonies etc. Katie sought out a quote on lanyards from a Halifax company - 100 or more with name printed and name card \$411 including taxes and shipping. Decision was tabled until later. She will proceed with getting a local quote as well.
6. **Leadership and Protocol** - Angela Pelton has secured the requisite rooms at the Old Orchard Inn and will add several more to accommodate potential needs of Parade Marshall and Entertainment Drumming Group)
7. **Community Liaison** - Report sent via email January 18, 2017
8. **Cultural** – the Board welcomes Sarah Griffiths as the new Cultural Director
9. **Children's Parade** –Sarah is considering responsibility for this.
10. **Grand Street Parade** - vacant– Heidi is interested in the position
11. **Sponsorship** - Logan sent regrets
12. **Tourism** - John Patterson – Report sent via email January 18, 2017

Blueprint Check In: Stephanie has added all updates to the Board binders

New Business:

1. **Grants** –Kori gave an overview of her progress to date. She will give a full update after she speaks to Alxys and Logan. She indicated that the Forward 150 Fund is provincial govt funding for events multicultural in nature. Our goal is to apply for a grant and secure the additional funding necessary to increase our multicultural aspect. Kori indicated that Alxys had met with Sarah MacDonald from **Annapolis Valley First Nation who is interested (tentative) in hosting opening ceremonies. We will await written confirmation.** AVFN will provide a child attendant while Glooscap First Nation or Bear River First Nation will submit a Leadership Candidate (all tentative). Angela added that there is minimal cost involved in hosting (only refreshment) **as long as there is a sound system in place?** Kori will wrap costs for Leonard Paul into grant application – **2 nights \$500.** It was agreed that we might consider Chief GooGoo as a backup plan for Parade Marshal. We may look at bringing in a drum group for the Valley Tea – costs could be covered from Musquodoibit to Valley Tea. Kori shared that Alxys had made contact with the Bhangra Dancers and is waiting for costing. Should they be available for parade day – or any day - their costs could go into the grant. Brainstorming took place on possible extra involvement of the Halifax Henna group to uptick the grant application. It was agreed that we would talk more at next meeting. Steffany indicated she needs to know about the drumming group or any other entertainment that may be at the Valley Tea. This will not preclude the host community from finding their own entertainment as well – Extra entertainment will only enhance the entertainment portion.
2. **White dresses** – Community decision to keep white dresses was reported at the previous Board Meeting
3. **Rebecca Corkum Cheque** - **Bursary cheque to her still outstanding?**
4. **Meeting with Mayor Snow** - discussed in-camera.

5. **Souvenir Edition** – Board discussed where to distribute the finished product. Flyer distribution was discussed with the possibility of advertisement/announcement in Valley Harvester. **Barb will investigate flyer services in kentville.678-9217**
6. **Exclusivity Clause** – The general consensus of the Board is no – **vote pending**
7. **Parade Marshal** – The possibility of having Leonard Paul as Parade Marsahl was discussed. **Angela was going to touch base with him.**
8. **Homeshow** – Kori expressed that the Board is lacking manpower, time etc. **Remove from agenda**
9. **NS Fruit Growers re Appleicious** - yes alxys contact them for support this year. – look for someone to volunteer to organize – maybe apple week – put on next agenda
10. **Photo contest** – great for souvenir edition, get greenwood mall involved again
11. **Tractor Show** - pending kentville issue
12. **Krock** - Alxys Live on air at 7am 20th
13. **Candidate's agreement:** existing children – angela briefed on the issue –
14. **Volunteer applications** – **put on next agenda to approve.**

Upcoming Meetings: Budget meeting scheduled to follow this meeting postponed to January
Next regular meeting February 6, 2017, 6:30 pm, ABF office, please park below.

Motion to Adjourn: John/Steffany - 8:08pm